

Capability statement

Office and commercial cleaning

Clean, safe and professional workplaces, every visit.

We keep offices and commercial spaces across Adelaide clean, hygienic and ready for staff and clients. Our trained, police checked team works around your hours and follows the same standard on every visit.

Social Traders
certified social enterprise

$20 million
public liability insurance

Employed team
police checked, no subcontractors

Adelaide owned
office and depot in Hackney

08 7083 8722 admin@filoservices.com.au filoservices.com.au

35+	$20M	40 km	1 day
staff employed directly by us	public liability insurance	service area around Adelaide	usual turnaround for a quote

Who we work with

- Corporate offices and workplaces
- Medical and allied health clinics
- Retail spaces and showrooms
- Warehouses and light industrial sites
- Reception areas and shared tenancies
- Other commercial premises



What's included

- Vacuuming and mopping of all floors
- Disinfecting high-touch points such as handles, switches and desks
- Washrooms cleaned and sanitised, including toilets, basins, mirrors and touchpoints
- Reception and common areas presented
- Consumables restocked (if provided)
- Dusting of desks, surfaces and work areas
- Kitchens and break rooms cleaned and sanitised, including benches, sinks and appliances
- Bins emptied and liners replaced
- Spot cleaning of walls and internal glass

Where we work

Greater Adelaide, about 40 km from the city

- City and inner suburbs
- Western suburbs and beaches
- Northern suburbs to Gawler and Two Wells
- Eastern suburbs and the Hills to Mount Barker
- Southern suburbs to McLaren Vale

You deal with the owners

When you work with Filo Cleano you deal directly with the owners, Mirra and Jacob. No call centre and no scheduler you've never met. If something needs attention, you know exactly who to call, and we'll get back to you the same day.

Visible, accountable cleaning

Every job runs through Filo Care, our own job management app.

Clock in and out
Every visit is time-stamped in Filo Care

Photos
Before and after photos when you need them

Job report
A report after each clean, viewable online

Why office managers choose Filo Cleano

Scheduled around your business
Early mornings, evenings or weekends, so cleaning never gets in the way of your team or your clients.

The same dedicated team
Your cleaners are employed by us, trained to your site and rostered consistently, so they know your premises.

Consumables monitoring
We can check and restock paper products, soap and kitchen supplies, and keep you updated on stock levels.

Security and key control
Clear procedures for keys, alarm codes and site access, with every visit recorded in Filo Care.

Safe chemical handling
Products stored and used correctly, with Safety Data Sheets for everything we bring on site.

Flexible payment options
Weekly or fortnightly invoicing, with credit terms available for approved clients.

> The team is professional, easy to communicate with, and genuinely takes pride in their work. They quickly understood our office requirements, worked around our business hours, and have consistently delivered excellent results. I wouldn't hesitate to recommend them.
>
> ★★★★★ Office Manager, Adelaide

> We'd gone through several cleaning companies before finding Filo Cleano. Since they came on board, the service has been reliable, consistent, and completed to a high standard every visit. It's a relief knowing our office is always clean and ready for staff and clients.
>
> ★★★★★ Office Manager, Adelaide

Our team

- More than 35 staff, all employed directly under the Cleaning Services Award
- Police checked, inducted and trained to the same standard
- No gig platforms and no subcontractors, so you see familiar faces

Equipment and products

- Commercial-grade vacuums, mops and microfibre, brought to every job
- pH-neutral, low-irritant products with a Safety Data Sheet for each
- Nothing for you to buy, store or manage

Credentials and compliance

$20 million public liability insurance
Held by Filo Cleano Services Pty Ltd. Certificates of currency available on request.

Workers compensation
Every employee is covered through ReturnToWorkSA.

Cleaning Services Award 2020 (MA000022)
All cleaners are employed under the Award. No subcontractors.

Police checked team
Every team member holds a current police check.

WHS policy
In line with the Work Health and Safety Act 2012 (SA).

Chemical handling policy
Safety Data Sheets kept for every product we use.

Risk management framework
Consistent with ISO 31000.

Modern Slavery Act 2018 (Cth)
Our employment model is built to meet its principles.

Trusted by organisations like

A local social enterprise

Founded by Mirra Bengua, a Filipino migrant, and Jacob Habner, a South Australian local, to create stable, fairly paid work. Every dollar you spend goes into Award wages and training, and we report on our social outcomes every year.

Kapwa shared identity and respect

Pakikisama working well together

Bayanihan working together for the common good

Getting started

1

Tell us about your site

Email, call or use our online form. Let us know the type and size of the space, how often you need us and anything specific.

2

We visit and confirm the scope

Our management team is happy to meet you on site, walk through the space and make sure we understand what you need.

3

Get a clear, fixed quote

You'll have a written quote, usually within one business day, with the scope set out so there are no surprises.

Let's talk

08 7083 8722 or text 0423 243 537

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Mon to Fri 8:00 am to 7:00 pm, Sat 10:00 am to 7:00 pm

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